Essential Training Academy Book and Course Catalog

All 57 titles now include student handouts and expanded instructor notes in Word and PDF. Full and reduced routes identify class purpose, assigned chapters, exercises, expected reasoning and individual learning-verification records. These companions fit within the existing course schedule and preserve the original assessment and practical requirements.

57 books and 114 full and reduced course offerings
October 2026
danny@etapro.net | 405.664.1818

Collection 02 Communication, De-Escalation & Behavioral Response

ETA-01 Crisis Communication & Public Information Operations

Full course 16 hours | Reduced course 4 hours

Book: A professional reference on message development and message mapping, incident command, JIS and joint information center operations, and media relations during crisis.

Course: Learn to prepare clear crisis messages, coordinate public information within incident command, and handle media questions. Designed for public information officers, supervisors and organizational spokespersons.

Topics: Message Development and Message Mapping; Incident Command, JIS and Joint Information Center Operations; Media Relations During Crisis; Spokesperson Skills and Executive Communication

ETA-02 Behavioral Crisis Response / EDP

Full course 16 hours | Reduced course 4 hours

Book: A professional reference on scene safety and initial assessment, behavioral observation and descriptive language, and medical conditions that can mimic behavioral crisis.

Course: Build a structured approach to behavioral crises through scene assessment, observable behavior, medical warning signs and active listening. For security personnel and responders who need to coordinate an appropriate handoff.

Topics: Scene Safety and Initial Assessment; Behavioral Observation and Descriptive Language; Medical Conditions That Can Mimic Behavioral Crisis; Active Listening and Rapport

ETA-03 Tactical Communication

Full course 8 hours | Reduced course 4 hours

Book: A professional reference on active listening and information gathering, effective verbal communication and message design, and rapport, respect, and procedural fairness.

Course: Improve everyday contacts through active listening, clear explanations, rapport and respectful conflict resolution. For officers, security staff and personnel who routinely manage difficult conversations.

Topics: Active Listening and Information Gathering; Effective Verbal Communication and Message Design; Rapport, Respect, and Procedural Fairness; Conflict Resolution and Difficult Conversations

ETA-04 Response to Emotionally Disturbed People

Full course 8 hours | Reduced course 4 hours

Book: A professional reference on understanding behavior without diagnosing, scene assessment, safety, and initial contact, and communication, rapport, and active listening.

Course: Recognize distress without attempting to diagnose, assess immediate safety concerns, and use time, space and communication to reduce escalation. For responders and security teams interacting with people in crisis.

Topics: Understanding Behavior Without Diagnosing; Scene Assessment, Safety, and Initial Contact; Communication, Rapport, and Active Listening; De-escalation: Time, Space, Choices, Boundaries, and Environment

ETA-05 Response to Domestic Violence Calls: Making the Right Choice

Full course 16 hours | Reduced course 4 hours

Book: A professional reference on dispatch and pre-arrival preparation, arrival, scene safety and immediate stabilization, and victim-centered and trauma-informed communication.

Course: Review preparation, scene stabilization, trauma-informed communication and urgent medical concerns during domestic violence calls. For law enforcement and responders coordinating victim support and follow-up.

Topics: Dispatch and pre-arrival preparation; Arrival, scene safety and immediate stabilization; Victim-centered and trauma-informed communication; Medical priorities and nonfatal strangulation

ETA-06 De-escalation, Crisis Intervention & Conflict Resolution

Full course 16 hours | Reduced course 4 hours

Book: A professional reference on self-regulation and responder composure, recognizing escalation and warning signs, and active listening.

Course: Practice recognizing escalation, managing your own composure, listening effectively and communicating through conflict. For public safety, private security and organizational teams seeking a consistent approach to crisis contacts.

Topics: Self-Regulation and Responder Composure; Recognizing Escalation and Warning Signs; Active Listening; Verbal De-escalation and Tactical Communication

ETA-45 CIT Crisis Intervention Team Training

Full course 40 hours | Reduced course 16 hours

Book: A structured crisis intervention program covering communication, behavioral crises, referrals and coordinated response. Required program approval is separate.

Course: A structured crisis intervention program covering communication, behavioral crises, referrals and coordinated response. Required program approval is separate.

Topics: Crisis communication and behavioral health; Referral and coordinated response; Program scope and documentation

Collection 03 Officer Survival & Patrol Tactics

ETA-07 Officer Survival: Street Awareness, Tactical Advantage & Patrol Tactics

Full course 24 hours | Reduced course 8 hours

Book: A professional reference on controlled readiness and situational awareness, pre-contact threat and risk assessment, and attention management and complacency.

Course: Strengthen situational awareness, pre-contact risk assessment, attention management and communication under pressure. For patrol officers and security professionals reviewing the habits that support safer field decisions.

Topics: Controlled Readiness and Situational Awareness; Pre-Contact Threat and Risk Assessment; Attention Management and Complacency; Communication as a Survival Skill

ETA-08 Police Field Operations

Full course 40 hours | Reduced course 8 hours

Book: A professional reference on role, authority, and professional responsibilities, patrol methods, crime prevention, and community policing, and officer safety, situational awareness, and field decision-making.

Course: Connect patrol responsibilities, crime prevention, situational awareness and critical-incident decision-making. For law enforcement personnel developing a practical framework for professional field operations.

Topics: Role, Authority, and Professional Responsibilities; Patrol Methods, Crime Prevention, and Community Policing; Officer Safety, Situational Awareness, and Field Decision-Making; Emergency Calls, Critical Incidents, and Crisis Intervention

ETA-09 Robbery Tactics & Actions

Full course 16 hours | Reduced course 4 hours

Book: A professional reference on in-progress robbery: employee survival actions, communication, compliance, and de-escalation, and 911, law-enforcement response, and facility coordination.

Course: Prepare personnel for robbery incidents through employee survival priorities, communication, emergency notifications and post-incident evidence preservation. For retail, business and security teams coordinating with law enforcement.

Topics: In-Progress Robbery: Employee Survival Actions; Communication, Compliance, and De-escalation; 911, Law-Enforcement Response, and Facility Coordination; Post-Robbery Scene Security and Evidence Preservation

ETA-10 Tactics to Acts of Violence

Full course 16 hours | Reduced course 4 hours

Book: A professional reference on targeted violence prevention, warning behaviors, and reporting, emergency action planning, continuity, and preparedness, and evacuation, secure/hide, shelter-in-place, and accountability.

Course: Review warning behaviors, reporting, emergency action plans, evacuation, sheltering and coordinated response to violence. For organizations and public safety teams strengthening prevention and emergency readiness.

Topics: Targeted Violence Prevention, Warning Behaviors, and Reporting; Emergency Action Planning, Continuity, and Preparedness; Evacuation, Secure/Hide, Shelter-in-Place, and Accountability; Law-Enforcement, Security, Fire/EMS, and Integrated Response

ETA-11 Weapon Retention / Detain & Arrest Procedures

Full course 16 hours | Reduced course 4 hours

Book: A professional reference on weapon retention as prevention: awareness, equipment, and positioning, duty holsters, retention systems, inspection, and equipment compatibility, and identification, communication, commands, and de-escalation.

Course: Review retention equipment, contact positioning, communication and partner coordination alongside lawful detention and arrest responsibilities. For authorized personnel; practical skills and prerequisites are confirmed for each delivery.

Topics: Weapon Retention as Prevention: Awareness, Equipment, and Positioning; Duty Holsters, Retention Systems, Inspection, and Equipment Compatibility; Identification, Communication, Commands, and De-escalation; Partner Roles, Team Coordination, and Cross-Force Prevention

ETA-50 Coping with High Stress Calls CISD and PTSD

Full course 16 hours | Reduced course 4 hours

Book: A detailed responder reference on stress recognition, practical coping, CISD and CISM evidence, PTSD care literacy, peer support boundaries, sleep, family support, leadership, and referral.

Course: Practice safe support and handoff decisions using fictional cases. Full format 16 hours includes extended practice and agency planning; reduced 4-hour awareness format preserves recognition and urgent-help essentials with narrower coverage. For responders, dispatchers, peer supporters, and supervisors.

Topics: Recognition without diagnosis; immediate safety; practical support; coping; CISD evidence limits; operational review; qualified care; urgent concerns; family and supervisor planning; follow-up. Educational course; no clinical/CISD certification or CLEET approval claimed.

ETA-55 Reserve Peace Officers Academy

Full foundation course 80 hours | Reduced refresher 16 hours

Book: A 24-chapter national supplemental manual on reserve authority, ethics, patrol, investigations, evidence, technology, custody, emergency coordination and field training. Includes cases, diagrams, forms and an Oklahoma academy planning appendix.

Course: Full 80-hour foundation and reduced 16-hour refresher with instructor guides, presentations, written assessments and observed decision exercises. State academy approval, certification, practical qualifications and appointment are separate.

Topics: Authority and jurisdiction; communication; force review; traffic and custody; vulnerable people; investigation and evidence; digital tools and CJIS; reports and testimony; incident command; supervision and readiness.

Collection 04 Investigations & Crime Scene

ETA-12 Advanced Criminal Investigations

Full course 40 hours | Reduced course 8 hours

Book: A professional reference on introduction to advanced criminal investigations, investigative strategies and techniques, and specialized investigation areas.

Course: Develop investigative planning, specialized case approaches and advanced interviewing skills. For investigators expanding their methods for organizing evidence, pursuing leads and preparing defensible case work.

Topics: Introduction to Advanced Criminal Investigations; Investigative Strategies and Techniques; Specialized Investigation Areas; Advanced Interview and Interrogation

ETA-13 Advanced Criminal Investigations: Master Investigator Program

Full course 80 hours | Reduced course 16 hours

Book: A professional reference on major-case planning and investigative architecture, constitutional, statutory and legal-process framework, and forensic evidence integration.

Course: Explore major-case planning, legal process, forensic evidence integration and financial-crime investigation. For experienced investigators seeking a broader framework for complex, multi-source investigations.

Topics: Major-Case Planning and Investigative Architecture; Constitutional, Statutory and Legal-Process Framework; Forensic Evidence Integration; Financial Crime, Fraud and Money Laundering

ETA-14 Beyond the Initial Contact: Advanced Criminal Interdiction

Full course 24 hours | Reduced course 8 hours

Book: A professional reference on legal foundations: contact, detention, frisk, search and seizure, reading the entire scene, and behavioral observation without profiling.

Course: Review lawful contacts, detention and search foundations, whole-scene observation and controlled-substance evidence safety. For officers developing observation and investigative decision-making without relying on profiling.

Topics: Legal Foundations: Contact, Detention, Frisk, Search and Seizure; Reading the Entire Scene; Behavioral Observation Without Profiling; Controlled-Substance and Evidence Safety

ETA-15 Death Investigation & Medicolegal Response

Full course 40 hours | Reduced course 8 hours

Book: A professional reference on roles, responsibilities and interagency coordination, initial notification and determination of response, and scene safety, security and incident management.

Course: Review medicolegal roles, initial notifications, scene security and coordinated death-investigation response. For investigators and responders who must preserve scene integrity and work within jurisdictional responsibilities.

Topics: Roles, Responsibilities and Interagency Coordination; Initial Notification and Determination of Response; Scene Safety, Security and Incident Management; Initial Scene Assessment

ETA-16 Investigative Interviewing & Interrogation

Full course 24 hours | Reduced course 8 hours

Book: A professional reference on ethics and professional standards, legal framework: custody and interrogation, and trauma-informed interviewing.

Course: Plan ethical interviews, distinguish custody and interrogation requirements, and use trauma-informed communication. For investigators developing reliable information gathering and organized case preparation.

Topics: Ethics and Professional Standards; Legal Framework: Custody and Interrogation; Trauma-Informed Interviewing; Interview Planning and Case Preparation

ETA-17 Undercover & Off-Duty Survival

Full course 16 hours | Reduced course 4 hours

Book: A professional reference on undercover risk assessment and operational safety planning, support teams, communications, check-ins, duress, and emergency extraction, and off-duty situational awareness without hypervigilance.

Course: Review undercover risk planning, support-team communications, emergency contingencies and off-duty intervention decisions. For authorized personnel assessing when to observe, report, disengage or request assistance.

Topics: Undercover Risk Assessment and Operational Safety Planning; Support Teams, Communications, Check-Ins, Duress, and Emergency Extraction; Off-Duty Situational Awareness Without Hypervigilance; Off-Duty Intervention: Observe, Report, Disengage, or Act

ETA-42 Search Warrants

Full course 24 hours | Reduced course 8 hours

Book: Search authority, warrant preparation, lawful execution planning, documentation and review.

Course: Search authority, warrant preparation, lawful execution planning, documentation and review.

Topics: Search authority and warrant preparation; Execution planning and documentation; Review and legal updates

ETA-43 Crime Scene Responsibilities and Safety

Full course 16 hours | Reduced course 4 hours

Book: Scene safety, initial responsibilities, documentation, evidence protection and coordinated handoff.

Course: Scene safety, initial responsibilities, documentation, evidence protection and coordinated handoff.

Topics: Scene safety and initial responsibilities; Documentation and evidence protection; Coordinated handoff

ETA-46 Evidence Collection and Property Management

Full course 24 hours | Reduced course 8 hours

Book: Evidence collection, packaging, custody, protected storage, court transfer and authorized disposition.

Course: Evidence collection, packaging, custody, protected storage, court transfer and authorized disposition.

Topics: Collection and packaging; Custody and storage; Court transfer and disposition

ETA-51 Testifying in Court

Full course 16 hours | Reduced course 4 hours

Book: A detailed occupational-witness reference emphasizing honesty, integrity, source attribution, ethical preparation, direct and cross-examination, report corrections, disclosure concerns, exhibits, digital records, expert limits, current federal rule examples, and a fictional case packet.

Course: Practice truthful testimony and correction of mistakes even when adverse to the calling party. Full 16-hour course includes extended rotations and mock court. Reduced 4-hour course offers essential awareness and focused practice with less depth. For public safety, investigators, security, and evidence personnel.

Topics: Oath and candor; personal knowledge; records and preservation; court orders; direct and cross answers; memory and prior statements; exhibits and digital evidence; opinion limits; illustrative aids; remote testimony; correction and agency improvement. No expert qualification, legal credential, or CLEET approval claimed.

ETA-52 Safely Serving Warrants Restraining Orders and Court Ordered Documents

Full 16 hours | Reduced 4 hours

Develop supported decisions for civil process protection orders warrants and specialized court documents. Emphasizes lawful role authority current status identity safety accessible communication protected information and honest returns. Includes a 20-chapter reference fictional packet diagrams charts forms and full and reduced teaching materials.

Reduced workshop covers selected objectives with less practice. No license tactical qualification or CLEET approval. Qualified local legal review is required. Pricing by written quote.

Collection 05 Emergency Response, SAR & Medical

ETA-18 SAR: Search & Rescue - Lost or Missing Persons

Full course 24 hours | Reduced course 8 hours

Book: A professional reference on SAR mission, definitions, and search urgency, initial response and missing-person investigation, and subject profiles, lost-person behavior, and search intelligence.

Course: Organize the initial response to a lost or missing person using urgency assessment, subject information, search intelligence and ICS. For search teams and agencies coordinating a missing-person mission.

Topics: SAR Mission, Definitions, and Search Urgency; Initial Response and Missing-Person Investigation; Subject Profiles, Lost-Person Behavior, and Search Intelligence; NIMS/ICS and SAR Organization

ETA-19 SAR: Criminal Manhunt

Full course 24 hours | Reduced course 8 hours

Book: A professional reference on activation, legal authority, and initial actions, fugitive threat assessment and search profile, and NIMS/ICS, unified command, and multi-agency organization.

Course: Review activation authority, fugitive threat assessment, unified command, containment and civilian protection. For authorized law enforcement and supporting agencies coordinating a criminal search operation.

Topics: Activation, Legal Authority, and Initial Actions; Fugitive Threat Assessment and Search Profile; NIMS/ICS, Unified Command, and Multi-Agency Organization; Containment, Perimeters, Search Parameters, and Civilian Protection

ETA-20 Response to Mass Casualty Incidents

Full course 16 hours | Reduced course 4 hours

Book: A professional reference on NIMS, ICS, unified command, and multi-agency coordination, initial actions: size-up, MCI declaration, and incident objectives, and scene safety, security, zoning, and access control.

Course: Prepare for mass casualty incidents through incident command, initial size-up, scene zoning and coordinated patient movement. For public safety and emergency-response teams planning multi-agency operations and hospital distribution.

Topics: NIMS, ICS, Unified Command, and Multi-Agency Coordination; Initial Actions: Size-Up, MCI Declaration, and Incident Objectives; Scene Safety, Security, Zoning, and Access Control; Patient Movement, Evacuation, Transportation, and Hospital Distribution

ETA-21 Response to Mass Fatality Incident

Full course 24 hours | Reduced course 8 hours

Book: A professional reference on jurisdictional medicolegal authority and multi-agency roles, ICS / unified command organization for mass fatality operations, and activation, notifications, resource requests, and mutual aid.

Course: Review medicolegal authority, unified command, notifications, mutual aid and the transition from life safety to recovery. For agencies coordinating a dignified, organized response to incidents involving multiple deaths.

Topics: Jurisdictional Medicolegal Authority and Multi-Agency Roles; ICS / Unified Command Organization for Mass Fatality Operations; Activation, Notifications, Resource Requests, and Mutual Aid; Initial Actions: Life Safety, Scene Stabilization, and Transition to Recovery

ETA-44 IARD Immediate Action Rapid Deployment Tactics

Full course 24 hours | Reduced course 8 hours

Book: Command, coordination and supervised response decisions for immediate action incidents. Practical qualifications require the applicable approved program.

Course: Command, coordination and supervised response decisions for immediate action incidents. Practical qualifications require the applicable approved program.

Topics: Command and incident coordination; Response decision making; Supervised scenarios and qualifications

ETA-47 Drones in Law Enforcement and Public Safety

Full course 16 hours | Reduced course 4 hours

Book: Public safety drone missions, flight and search authority, sensors, privacy, threat recognition, lawful protection, conditional counter UAS authority and evidence handling.

Course: Public safety drone missions, flight and search authority, sensors, privacy, threat recognition, lawful protection, conditional counter UAS authority and evidence handling.

Topics: Public safety missions and sensors; Flight authority privacy and evidence; Threat recognition and lawful protection

ETA-49 Incident Command System Organizing Emergency and Disaster Response

Full course 24 hours | Reduced course 8 hours

Book: A 22-chapter ICS manual with eight organizational and process diagrams a worked flood case 21 practice worksheets a glossary and official FEMA source links.

Course: Independent applied ICS education for public safety supervisors emergency managers businesses and community partners. Organize command and sections develop objectives and an Incident Action Plan track resources and coordinate an accessible supported response.

Topics: Command Unified Command and Command Staff responsibilities; Operations Planning Logistics and Finance Administration; Incident action planning resources communications and safety; Coordination with EOCs community partners and businesses; Forms documentation demobilization and exercise evaluation

ETA-54 Developing an Emergency Response Team and Plans for Civil Unrest and Riots

Full course 24 hours | Reduced course 8 hours

A planning and team-development reference covering charter governance roles qualifications training community liaison legal review readiness activation incident plans medical access protected rights records exercises and demobilization. Includes a Civic Square plan portfolio and full and reduced materials.

Reduced delivery covers selected objectives with less practice. Qualified local legal medical and relevant agency review before use. No tactical clinical ICS-position CLEET or accreditation qualification conferred. Price by written quote.

Collection 06 Security & Facility Protection

ETA-22 Loss Prevention, Asset Protection & Retail Security

Full course 16 hours | Reduced course 4 hours

Book: A professional reference on crime prevention through environmental design, customer service as deterrence, and recognizing suspicious activity without profiling.

Course: Connect environmental design, customer service, behavior-based observation and case documentation to retail loss prevention. For asset-protection and security teams balancing deterrence with professional customer interactions.

Topics: Crime Prevention Through Environmental Design; Customer Service as Deterrence; Recognizing Suspicious Activity Without Profiling; Observation and Case Development

ETA-23 Advanced Security Officer Skills

Full course 24 hours | Reduced course 8 hours

Book: A professional reference on behavioral observation, suspicious activity, and threat indicators, emergency planning and the security officer's role, and crisis communications, radio discipline, and dispatch.

Course: Expand security-officer readiness through threat observation, emergency planning, radio discipline and access control. For private security personnel and supervisors developing stronger day-to-day operational skills.

Topics: Behavioral Observation, Suspicious Activity, and Threat Indicators; Emergency Planning and the Security Officer's Role; Crisis Communications, Radio Discipline, and Dispatch; Advanced Access Control Systems

ETA-24 Places of Worship Security Response Teams

Full course 16 hours | Reduced course 4 hours

Book: A professional reference on mission, ethics and the culture of welcome, volunteer teams, licensed security and legal boundaries, and threats, hazards and risk assessment.

Course: Build a security response team that supports a welcoming worship environment while respecting legal boundaries. Covers team roles, risk assessment, communication and emergency notification for faith-community leaders and personnel.

Topics: Mission, Ethics and the Culture of Welcome; Volunteer Teams, Licensed Security and Legal Boundaries; Threats, Hazards and Risk Assessment; Communication, Radios and Emergency Notification

ETA-25 School & Hospital Security Training

Full course 24 hours | Reduced course 8 hours

Book: A professional reference on legal authority, liability, ethics, and scope of assignment, privacy and information sharing: FERPA, HIPAA, and security records, and layered access control, keys, credentials, and restricted areas.

Course: Review assignment authority, privacy, information sharing, layered access control and professional conflict management in schools and hospitals. For security personnel and facility teams working in education and healthcare environments.

Topics: Legal Authority, Liability, Ethics, and Scope of Assignment; Privacy and Information Sharing: FERPA, HIPAA, and Security Records; Layered Access Control, Keys, Credentials, and Restricted Areas; Professional Communication, Customer Service, and Conflict Management

ETA-48 Business Risk Assessment and Vulnerability Analysis

Full course 16 hours | Reduced course 4 hours

Book: An 18-chapter business preparedness manual covering risk assessment, vulnerability analysis, emergency plans, continuity, employee training, and exercises, with 22 companion forms and a worked business case.

Course: For business owners managers and preparedness coordinators. Identify credible hazards, document vulnerabilities, prioritize improvements, build usable safety and security plans, and connect employee training to exercises and verified corrective actions.

Topics: Assessment scope and evidence-based vulnerability findings; Risk prioritization and corrective actions; Safety and security plans and business continuity; Role-based employee training and exercise evaluation

ETA-53 Jail Unrest and Riot Response

Full course 16 hours | Reduced course 4 hours

A focused custody-response reference on humane care status-specific rights command communication emergency coordination receiving accountability accurate records and recovery. Includes fictional North Annex exercises source references diagrams charts and separate full and reduced teaching materials.

Reduced delivery covers selected objectives with less practice. Qualified local legal medical and relevant agency review before use. No tactical clinical ICS-position CLEET or accreditation qualification conferred. Price by written quote.

Collection 07 Firearms, Defensive Skills & Use of Force

ETA-26 Urban Firearms Deployment

Full course 24 hours | Reduced course 8 hours

Book: A professional reference on universal firearms safety and administrative handling, range safety, instructor control, and emergency medical planning, and inspection, maintenance, ammunition, and serviceability.

Course: Review firearms safety, equipment readiness, range controls and judgment in urban deployments. For authorized personnel; live-fire instruction, qualification requirements and equipment are confirmed with the instructor.

Topics: Universal Firearms Safety and Administrative Handling; Range Safety, Instructor Control, and Emergency Medical Planning; Inspection, Maintenance, Ammunition, and Serviceability; Pistol Deployment: Safety, Readiness, Qualification, and Judgment

ETA-27 Use of Chemical Defense Control Weapons

Full course 8 hours | Reduced course 4 hours

Book: A professional reference on legal standards, policy, and force decision-making, equipment safety, inspection, storage, transport, and accountability, and deployment planning: environment, bystanders, cross-contamination, and ignition risk.

Course: Review chemical-control equipment, force decisions, environmental risks, cross-contamination and post-exposure care. For authorized personnel; device-specific instruction and practical requirements follow the applicable program.

Topics: Legal Standards, Policy, and Force Decision-Making; Equipment Safety, Inspection, Storage, Transport, and Accountability; Deployment Planning: Environment, Bystanders, Cross-Contamination, and Ignition Risk; Decontamination and Post-Exposure Care

ETA-28 Use of Electronic Defense Control Weapons

Full course 8 hours | Reduced course 4 hours

Book: A professional reference on constitutional standards, state law, agency policy, and ethics, force decision-making, necessity, proportionality, and reassessment, and carry, inspection, storage, transport, and function checks.

Course: Review electronic-control equipment, legal and policy requirements, inspection and reassessment of force decisions. For authorized personnel; practical instruction is model-specific and does not replace manufacturer certification requirements.

Topics: Constitutional Standards, State Law, Agency Policy, and Ethics; Force Decision-Making, Necessity, Proportionality, and Reassessment; Carry, Inspection, Storage, Transport, and Function Checks; Deployment Principles: Instructor-Controlled Model-Specific Skills

ETA-29 Use of Expandable Baton & Handcuffing

Full course 16 hours | Reduced course 4 hours

Book: A professional reference on expandable batons: types, construction, inspection, and carry, handcuffs and restraint devices: types, construction, and inspection, and force decision-making, necessity, proportionality, and reassessment.

Course: Review baton and restraint equipment, inspection, force reassessment and safe handcuff fit and checks. For authorized personnel; supervised practical skills and prerequisites are confirmed before delivery.

Topics: Expandable Batons: Types, Construction, Inspection, and Carry; Handcuffs and Restraint Devices: Types, Construction, and Inspection; Force Decision-Making, Necessity, Proportionality, and Reassessment; Handcuffing: Custody, Positioning, Fit, Double-Lock, and Safety

ETA-30 Use of Less Lethal Defensive Control Weapons

Full course 16 hours | Reduced course 4 hours

Book: A professional reference on legal framework: objective reasonableness, policy, and reassessment, dedicated launchers, shotgun-based systems, identification, and ammunition segregation, and threat assessment, risk management, and environmental factors.

Course: Review less-lethal system identification, ammunition separation, environmental risk and deployment decisions. For authorized personnel preparing for manufacturer-specific, supervised training in defensive-control equipment.

Topics: Legal Framework: Objective Reasonableness, Policy, and Reassessment; Dedicated Launchers, Shotgun-Based Systems, Identification, and Ammunition Segregation; Threat Assessment, Risk Management, and Environmental Factors; Deployment Decision Principles and Manufacturer-Specific Practical Training

ETA-31 Weapon Retention

Full course 8 hours | Reduced course 4 hours

Book: A professional reference on layered retention: equipment, awareness, positioning, response, recovery, duty holsters and retention systems, and daily equipment inspection and compatibility.

Course: Develop a layered approach to retention through equipment compatibility, daily inspection, awareness and contact positioning. For armed personnel reviewing prevention and readiness; hands-on requirements are confirmed separately.

Topics: Layered Retention: Equipment, Awareness, Positioning, Response, Recovery; Duty Holsters and Retention Systems; Daily Equipment Inspection and Compatibility; Weapon-Side Awareness and Contact Positioning

ETA-32 Safe, Legal, Professional & Ethical Traffic Stops

Full course 16 hours | Reduced course 4 hours

Book: A professional reference on constitutional and statutory authority, pre-stop observation and decision-making, and initial contact and procedural justice.

Course: Review stop authority, pre-contact observations, professional communication and disability and language access. For law enforcement personnel building consistent, lawful and respectful traffic-stop decision-making.

Topics: Constitutional and Statutory Authority; Pre-Stop Observation and Decision-Making; Initial Contact and Procedural Justice; Communication, Disability and Language Access

ETA-33 Use of Force for Law Enforcement Officers

Full course 16 hours | Reduced course 4 hours

Book: A professional reference on state law, agency policy, collective standards, and annual legal updates, threat assessment, risk management, and situational awareness, and de-escalation, time, distance, cover, and resources.

Course: Review law and agency policy, threat assessment, de-escalation, reassessment, intervention and aid responsibilities. For law enforcement officers and supervisors strengthening accountable force decision-making.

Topics: State Law, Agency Policy, Collective Standards, and Annual Legal Updates; Threat Assessment, Risk Management, and Situational Awareness; De-escalation, Time, Distance, Cover, and Resources; Duty to Intervene, Duty to Render/Request Aid, and Professional Accountability

ETA-57 Armed Citizen Encounters and Traffic Stop Compliance

Full course 24 hours | Reduced course 8 hours

Book: National legal framework with an Oklahoma supplement addressing armed-citizen audit claims, driving duties, offense grades, recording, document refusals, passengers, searches, force review and accurate reporting. Includes twelve applied cases and linked primary authorities.

Course: Full application and reduced focused offerings with presentations, embedded notes, instructor guide, individual assessments, forms and certificates. Local legal adoption and any regulator credit approval remain separate.

Collection 08 Instructor Development & Leadership

ETA-34 Law Enforcement Field Training Officer (FTO)

Full course 40 hours | Reduced course 8 hours

Book: A professional reference on teaching skills: explain, demonstrate, practice, evaluate, coaching critical thinking and decision-making, and ethics, integrity and the FTO as role model.

Course: Develop teaching, demonstration, coaching and competency evaluation skills for field training. For current and prospective FTOs guiding new officers through ethical, documented professional development.

Topics: Teaching Skills: Explain, Demonstrate, Practice, Evaluate; Coaching Critical Thinking and Decision-Making; Ethics, Integrity and the FTO as Role Model; Performance Standards and Competency

ETA-35 Law Enforcement Leadership, Supervision & Management

Full course 40 hours | Reduced course 8 hours

Book: A professional reference on ethics, character and the leadership example, decision-making under pressure, and communication fundamentals.

Course: Strengthen supervisory practice through ethical leadership, pressure-based decisions, communication and difficult conversations. For first-line supervisors and leaders responsible for personnel performance and operational accountability.

Topics: Ethics, Character and the Leadership Example; Decision-Making Under Pressure; Communication Fundamentals; Difficult Conversations

ETA-36 Train the Trainer: Instructor Development

Full course 40 hours | Reduced course 8 hours

Book: A professional reference on adult learning and motivation, needs assessment and audience analysis, and measurable objectives and competencies.

Course: Design instruction around adult learners, needs assessment, measurable objectives and clear lesson sequencing. For instructors and training coordinators developing courses that connect teaching, practice and assessment.

Topics: Adult Learning and Motivation; Needs Assessment and Audience Analysis; Measurable Objectives and Competencies; Course Design and Lesson Sequencing

Collection 09 Executive & Dignitary Protection

ETA-37 Cultural Competence, Communication & Inclusive Professional Practice

Full course 8 hours | Reduced course 4 hours

Book: A professional reference on self-awareness, bias and decision-making, stereotypes, generalizations and individual assessment, and verbal communication across cultures.

Course: Review bias awareness, individual assessment, cross-cultural communication and language access. For public safety and organizational personnel improving inclusive, consistent professional contacts.

Topics: Self-Awareness, Bias and Decision-Making; Stereotypes, Generalizations and Individual Assessment; Verbal Communication Across Cultures; Language Access and Working Through Interpreters

ETA-38 Emergency First Aid, CPR & AED

Full course 8 hours | Reduced course 4 hours

Book: A professional reference on the first aid responder's role, infection control and responder protection, and emergency scene size-up.

Course: Review responder roles, infection control, scene assessment and recognition of cardiac arrest. For personnel strengthening emergency awareness; CPR credentials and hands-on requirements depend on the applicable certifying program.

Topics: The First Aid Responder's Role; Infection Control and Responder Protection; Emergency Scene Size-Up; Recognizing Cardiac Arrest

ETA-39 Executive & Dignitary Protection Specialist

Full course 40 hours | Reduced course 8 hours

Book: A professional reference on roles and responsibilities on a protective detail, principal profile and protection requirements, and threat assessment fundamentals.

Course: Review protective-detail responsibilities, principal requirements, threat assessment and advance planning. For security professionals and planners evaluating executive-protection assignments and coordinated contingencies.

Topics: Roles and Responsibilities on a Protective Detail; Principal Profile and Protection Requirements; Threat Assessment Fundamentals; Advance Work - Mission Planning

Collection 10 Policy, Compliance & Professional Practice

ETA-40 Policy, SOP & Orders Development and Legal Compliance

Full course 24 hours | Reduced course 8 hours

Book: A professional reference on policy, procedure, SOP and order taxonomy, authority hierarchy and conflict of documents, and needs assessment and gap analysis.

Course: Turn operational needs into clear policies, SOPs and orders through authority review, gap analysis and document structure. For leaders, supervisors and policy writers developing consistent organizational guidance.

Topics: Policy, Procedure, SOP and Order Taxonomy; Authority Hierarchy and Conflict of Documents; Needs Assessment and Gap Analysis; Policy Architecture and Standard Components

ETA-41 Legal & Ethical Considerations

Full course 8 hours | Reduced course 4 hours

Book: A professional reference on law, policy & ethical decision-making, sources and limits of authority, and ethics, integrity & public trust.

Course: Examine authority, ethical decision-making, integrity, fairness and professional communication. For public safety and security personnel applying law and policy to everyday judgment and accountability.

Topics: Law, Policy & Ethical Decision-Making; Sources and Limits of Authority; Ethics, Integrity & Public Trust; Fairness, Bias & Professional Communication

ETA-56 Maintaining Your Oath, Ethics, and Integrity

Full course 24 hours | Reduced course 8 hours

Book: A 20-chapter manual connecting the oath to truthful reports, disclosure, intervention, fair service, conflicts, privacy, AI verification, misconduct reporting and fair investigations. Includes original cases, diagrams, forms, glossary and source register.

Course: Full 24-hour application course and reduced 8-hour focused offering with separate presentations, embedded notes, instructor guide, individual assessments and completion templates. Local legal and policy review and any regulator credit approval are separate.